



AGENDA CLOSED COUNCIL MEETING
Friday November 3, 2017
City Hall Belize City Council

Members to be attending

- | | |
|-----------------------------------|-----------|
| 1. Mr. Darrell Bradley | Mayor |
| 2. Mr. Dean Samuels | Deputy |
| 3. Mrs. Alifa Elrington | Councilor |
| 4. Dr. Alain Gonzalez | Councilor |
| 5. Mrs. Hyacinth Latchman Cuellar | Councilor |
| 6. Mr. Kevin Singh | Councilor |
| 7. Mr. Michael Theus | Councilor |
| 8. Mr. Dion Leslie | Councilor |
| 9. Mr. Philip Willoughby | Councilor |
| 10. Mr. Bernard Pitts | Councilor |
| 11. Mr. Jason Edwards | Councilor |

12. Candice Miller, City Administrator
13. Lesbeth Butler, Administrative Officer

Persons to be attending by invitation

1. Ms. Sharlene Rudon, Director of Administration
2. Mrs. Margaret McKenzie, Director Legal
3. Mrs. Marilyn Ordonez, Director Finance
4. Mr. Floyd Williams, City Engineer
5. Mrs. Marilyn Garvin, Internal Auditor

Agenda Items

1. Prayer
2. Confirmation of Minutes
3. Matters Arising

Mayor's announcements/matters

- i. Contract Street Works
 - ii. Christmas Program
 - iii. Accountability Workshop
 - iv. Special Constable Manager
4. Notices/reports/ discussion/information
 - Explore lift for vehicles under the shed
 - Office space
 - Storeroom
 - Concrete Ramp (Willoughby)
 - FRP Evaluation
 - Public Consultation (Willoughby)

- Market concern roof/gate (Willoughby)
- Hiring of Operators for Equipment (Willoughby)
- CEMO Symposium (Willoughby)
- Waste Control Amendments (Willoughby)
- Rockwall Park (Singh)
- RMMS (Edwards)
- Update North Park St (Edwards)
- Street Games (Edwards)
- Clean up campaign (Edwards)
- Bus run (Pitts)
- Kiosk Memorial Park (Theus)

5. Any other business

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6. Questions from members of the public
7. Request for leave to move adjournment of Council on matters of urgent public notice
8. Motions relating to Council business or sitting
9. Adjournment
10. Setting the date for the next Council meeting



MINUTES OF ORDINARY CLOSED COUNCIL MEETING
Friday November 3, 2017
Belize City Hall

Present:

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|----------------------------------|--------------------------|
| 1. Mr. Darrell Bradley | Mayor |
| 2. Mr. Dean Samuels | Deputy Mayor (2:20 p.m.) |
| 3. Ms. Hyacinth Latchman Cuellar | Councilor |
| 4. Mr. Kevin Singh | Councilor |
| 5. Mr. Michael Theus | Councilor |
| 6. Mr. Bernard Pitts | Councilor |
| 7. Dr. Alain Gonzalez | Councilor |
| 8. Ms. Phillip Willoughby | Councilor |
| 9. Mr. Jason Edwards | Councilor (2:22 p.m.) |
| 1. Mrs. Lesbeth Butler | Administrative Officer |
| 2. Ms. Candice Miller | City Administrator |

Present by invitation:

- | | |
|---------------------------|-----------------------------------|
| 1. Mrs. Marilyn Garvin | Chief Internal Auditor (vacation) |
| 2. Mr. Floyd Williams | City Engineer |
| 3. Ms. Sharlene Rudon | Director Administration |
| 4. Mrs. Margaret McKenzie | Director Legal |
| 5. Mrs. Marilyn Ordonez | Director Finance (3:35 p.m.) |

Absent:

- | | |
|------------------------|--------------------------------|
| 1. Mr. Dion Leslie | Councilor (out of the country) |
| 2. Ms. Alifa Elrington | Councilor (out of the country) |

1. The meeting was called to order at 1:55 p.m.

Councilor Dr Alain Gonzalez opened the meeting with a prayer.

Adoption of Minutes

2. The minutes of the last meeting held September 26, 2017 was review no corrections was made.
3. The Mayor moved that the minutes for September 26, 2017 be adopted. Councilor Pitts motioned that the minutes be adopted. Councilor Cuellar second the motion.
MOTION CARRIED.

4. The Mayor asked that the Councilors reviewed the minutes for the previous meeting (June, July and August) prior to the next meeting and bring their corrections, if any, so that those meetings could be approved.

MATTERS ARISING FROM THE PAST MINUTES

5. The line of credit with Atlantic Bank has been received. The interest rate is 8.5 %.
6. The Mayor met with Mr. Guerra, president of the City Administrators Association, Mrs. McKenzie and Ms. Miller. He said that it was a very positive meeting. They discussed contracts as well as other issues that affect all the municipalities. Mr. Guerra wants to meet with the ministry to discuss their concerns. To date 5 of the municipalities has signed off on their contracts.
7. The Mayor express his gratitude to Councilors and all those who contributed in making the telethon "Hands Across the Caribbean" a success. He updated that over \$82,000.00 was pledge. So far over \$75,000 has been received and efforts are being made to collect the balance. These funds will be handed over to the Red Cross to be distributed to Dominica and Barbuda.
8. The Mayor asked Councilor Willoughby about the concern from PUMA. Councilor Willoughby said that this was outside the jurisdiction of the Council.
9. The Mayor stated that the welfare issue suggested by Councilor Theus is a great idea and some structure needs to be put to it for implementation.
10. The Mayor asked for an update on the insurance for staff. Ms. Miller informed that what is currently in place from ICB is an insurance of \$25,000.00 for accidental death only and does not include health. She said that the proposal from RF&G is for life insurance of \$25,000.00 and \$50,000.00. The quote to cover the staff who does not currently have insurance is \$4,080.00 and \$8,160.00 respectively.
11. The Mayor said that he was inclined to go with the insurance as he believes that this is something very important for the staff.
12. Councilor Theus said that he believe staff should make some contribution to this expenditure to make it sustainable. He suggested that the Council discuss with the union to have the staff contribution be deducted from the upcoming pay raise scheduled for December 2017. The Mayor and other Councilors said that this is not something the Council can do.
13. There was some discussion on having the staff make a contribution to the insurance scheme as oppose to Council bearing the cost.
14. The Mayor asked that the life insurance of \$25,000.00 be discussed with the union. For staff to qualify they would have to pay a small contribution.
15. The Mayor said that the Sports Council is yet to hand over the land papers for the Cumberbatch Field Park. He said that he had meet with Mary Vasquez to discuss the operations plans which will be similar to the BTL Park.
16. The Mayor extended his gratitude to Mr. Floyd Williams and Deputy Samuels for the street works being conducted and the pedestrian ramp being installed in front of Ebenezer School.

Mayor Darrell Bradley

MAYOR MATTERS

17. Mayor Bradley informed that Mr. Berjes, RJB Construction, approached him with a proposal to do some street works. The Council currently has a contract with RJB which expires in March 2018. Mr. Berjes is prepared to do an amount of streets at the same interest rate. The list of streets was shared. These are:
 1. West Canal
 2. St Edwards
 3. St John
 4. St Mark
 5. St Luke
 6. Chancellor
 7. Eve Street
 8. Raccoon Street
 9. East Canal
18. Deputy Samuels said that the streets in the areas being proposed is a capital project and he would like to suggest some other streets.
19. The Mayor said that he would like to have Eyre Street, Raccoon Street and East Canal done.
20. Councilor Theus voiced his objection to changing the streets as the streets proposed by RJB are in his area. He said that for over 9 years he has been pleading with the Council to address this area and nothing has been done.
21. There was a lengthy discussion after which the Mayor appointed Deputy Samuels to form a committee to meet and come up with the list of streets and present for approval at the next meeting.
22. Councilors Theus, Edwards, Pitts, Willoughby and Cuellar agreed to be on the committee.
23. The Mayor said that the same outlay used 2016 for Christmas will be used this year. He asked Ms. Rudon to discuss the plans with Ms. Miller.
24. Councilor Willoughby suggested that a dollar amount be given to the councilors who would prefer to give something other than ham or turkey to their people. He said that the amount spent for ham and turkey could be quantified and they be given the amount in cash.
25. Ms. Miller voiced her objection to this suggestion. She said that several lump sum payments is due in December. Among these are RJB, Benson Ramclam, Waste Control and salary increase of 4% and 6%.
26. There was a general discussion on what the Councilors will be entitled to. The Mayor approved that the Councilors will get 10 hams and 10 turkeys this is same to what they received last year. In addition, they will get an amount of up to \$1,000.00. This will need to be disburse through Ms. Miller and will need to be accounted for.
27. Ms. Rudon asked whether all staff including those on probation will receive the bonus. The Mayor confirmed that all staff will get the full bonus and not a prorated amount.
28. The Mayor asked Ms. Rudon to brief the Councilors by email on the Accountability Workshop. He stated that the workshop is scheduled to be done every 2 months. The

first meeting coincides with the 1st anniversary of Belize signing on to UNCAF. He asked for the support of all Councilors and Managers.

29. The Mayor then moved to the post for Special Constable Manager. Councilor Pitts stated that the interview was held and Ms. Taheera Ahmad was selected. However, he believed that given Mr. Simeon Alvarez Sr. back ground as a senior police officer he was the more suitable candidate to fill the position.
30. A vote was taken on matter, five Councilors voted in favor of hiring Mr. Alvarez, 2 for Ms. Ahmad and Mayor and Councilor Theus abstained.

Mr. Alvarez	Ms. Ahmad	Abstain
Councilor Pitts	Councilor Singh	Mayor Bradley
Councilor Edwards	Councilor Dr. Gonzalez	Councilor Theus
Councilor Cuellar		
Councilor Willoughby		
Deputy Mayor Samuels		

31. Mayor Bradley said that Ejoy Burgess came to see him in reference to getting his job back.
32. The Mayor asked Deputy Mayor to take over the chair of the meeting, as he had a prior commitment. He asked that Council continue to discuss Mr. Burgess request

Mayor Bradley left at 3:15 p.m. and Deputy Mayor Samuels took over the chair of the meeting

33. Deputy Samuels asked what the reason was for Mr. Burgess leaving the Council. Ms. Miller said that he was dismissed by the Disciplinary Committee (DC) the matter was brought to Council and the dismissal was changed termination which allowed him to receive all his benefits. She asked that his personal file be reviewed before making any decision.
34. Ms. Rudon sent for the file and read the DC Report which detailed the reason for his dismissal.
35. After some discussion on the matter Deputy Mayor asked that the matter be deferred until the next meeting when the Mayor is present.

Mrs. Ordonez arrived 3:35

Councilor Willoughby update

36. Councilor Willoughby said that there is some spares and additional items for the flood mitigation equipment stored at GENTRAC. He suggested that a 2nd floor be built to store these items.
37. Both Mrs. Ordonez and Deputy Samuels voiced that items are for the servicing of the equipment so they believed that the parts should remain at GENTRAC as they service the equipment.
38. Councilor Willoughby said that GENTRAC is asking for the items to be removed.
39. Councilor Pitts suggested that a container be purchase to store the items.
40. Councilor Willoughby asked that a lift be purchased to assist with heavy mechanical work.
41. Mrs. Ordonez asked that these request be put in the budget as they need to be budgeted for.

42. Evaluation meeting was held with Min of Works, Finance and Economic Development at the meeting 3 firms out of 5 was selected to conduct study and evaluation work. The 3 firms selected will sent to IDB for their deliberation. Some streets that fall within the project are Dean Street, Cemetery Road and King Street.
43. Interview for Evacuator was done two drivers are needed to conduct the work with this equipment. The minutes will be forwarded with the recommendation for the two people selected for driver of the sludge truck.

Councilor Singh left 3:40 p.m. quorum lost

44. The budget has included a trainer from outside. Now that the drivers has been selected Council will write to GENTRAC to have this expedited.
45. Ms. Miller was asked to write GENTRAC.
46. The cost to Council is around \$4,000.00 Ms. Rudon will sign off on the requisition.
47. The plans for the CEMO Symposium has commence. The concept paper has been completed and needs to be signed off on so that the work can begin.
48. Mrs. Ordonez said that CCCCC would be willing to finance the seawall in Councilor Theus area.
49. Deputy Samuels asked Councilor Theus to work with Mr. Floyd Williams on a proposal for the seawall.
50. BWS has visited the Michael Finnegan Market to review the issues there. It was noted that the sewer system was blocked. BWS asked that no drain water flow into their sewer.
51. Councilor Willoughby said that the market needed some covering.
52. Mr. Williams was asked to get a quote for covering to present at the next meeting.
53. Mrs. Ordonez stated that the entire market needs to be revamped.
54. Councilor Willoughby presented the addendum to the Belize Waste Control contract.
55. Mrs. Butler was asked to share this with Councilors for review and discussion at the next meeting.
56. Ms. Miller stated that the contract needs to state that Council will not pay to dump at the transfer station. If a fee is applied to this it should be Belize Waste Control responsibility.

Councilor Edwards update

57. Councilor Edwards asked that the rename of North Park Street to Taiwan North Park Street be gazette. The Taiwan Embassy will be 1 Taiwan North Park Street.
58. Councilor Edwards updated that a clean-up campaign is scheduled for Saturday November 4, 2017 in the Gungolung Area. All Councilor was invited to attend.

Councilor Pitts update

59. Councilor Pitts shared that for the last 6 months they had Mr. Phillip Jones doing a test run through the Chetumal Bridge. The route is Fabers Road to Chetumal Bridge to the highway to the Central American Boulevard back to Fabers Road. The run has been working out well as it has relieved Mr. Haylock with his runs. Councilor Pitts and Mr. Jenkins has discussed and will now make this a permanent run. Mr. Phillip Jones is asking for a reverse run in the same area. This will be tested.
60. The Mayor gave approval for the bus run through Chetumal St. that was being tested to become permanent. He also approved that the reverse run be tested.

61. All Councilors present voted in favor of making the Chetumal Street run become permanent. **MOTION CARRIED.**

Councilor Latchman Cuellar left at 4:10 p.m.

62. There was a general discussion on buses and parking giving some examples of violation. Councilor Pitts made a note of these and stated that he will have a discussion with the owners of the buses coming into the city.

63. Councilor Theus stated that things are already in place to have buses coming into the city park at Marion Jones Stadium. The location will also facilitate parking for buses on tourist days. The larger buses can park at the Marion Jones Stadium and be chauffeured to their various locations on the smaller bus. This will be a share revenue between the Council and BTB.

64. Councilor Theus suggested that Councilor Pitts look into this location for parking of buses.

65. Councilor Pitts said that he was still looking at the cost for items for movie nights. These are projectors, popcorn machine and hotdog machine. He was asked to consult with Councilor Elrington and Mrs. Elrington as they already committed sponsorship from the Taiwanese Embassy to sponsor movie nights.

Councilor Theus update

66. Councilor Theus asked that the Council assist with paying the cost to get the kiosk being installed at the Memorial Park by BTB electricity ready. He has a quote for \$15,600.00 and is in the process of getting another quote. He will present this to Council at the next meeting. He will asked BTB to have this done and the Council reimbursement them.

Other Matters

67. Councilor Theus informed that there is a half day training on November 13, 2017 at the Biltmore on Solid Waste and Energy. Participants will be from IDB, PUC, BEL, Mayors Association, Belize Waste Control and others. Councilors Theus, Edwards and Willoughby and Mr. Floyd Williams committed to attend this training.

68. Mr. Williams said that he had a concern with plans being approved by CBA. Mrs. McKenzie suggested that plans approved by CBA come to Caucus due to the impact on the community. Councilor Theus stated that once a plan is submitted it needs to be approved or not approved within 30 days and bringing it to Caucus will delay the process.

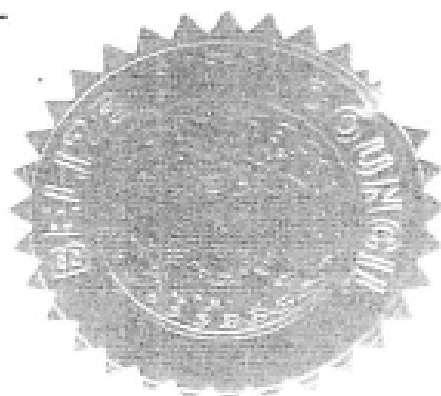
69. Deputy Samuels adjourned the meeting at 4:30 p.m.

Confirmation of Minutes

These minutes, which are the minutes of a Council Meeting of the Belize City Council duly convened and held on 26 of September 2017 was reviewed and approved by a Resolution of the Council dated (3) November, 2017


DARRELL BRADLEY
Mayor

CANDICE MHLER,
City Administrator





**CITY ADMINISTRATOR Belize City Council
RESOLUTION NO. 30 of 2017**

A RESOLUTION TO APPROVE THE APPOINTMENT OF MANAGER SPECIAL CONSTABLE

WHEREAS, the Belize City Council, is a body corporate established by Sec 3 (1) of the Belize City Council Act, CAP 85 of the Substantive Laws of Belize, Revised Edition 2000,

Whereas, the Belize City Council is a duly elected body by the residents of Belize City mandated to serve the citizenry and is entrusted with the general rule and good governance of Belize City,

Whereas, the Belize City Council is equipped with a Special Constable with the primary function to secure human resource and assets


Whereas, the Council engages qualified individuals to protect and secure the Council's assets

Now therefore, be it resolved that the Council appoints, supports and confirms

- Mr. Simeon Alvarez as the Manager of the Special Constable
- The unit is responsible for the general enforcement of the rules and regulations governing the Trade and Intoxicating Liquor Licensing Act. Also assist the Council's Department in any others form where enforcement is concerned. The unit is also responsible for the issuance of different warrants.

In pursuance of an order of the Belize City Council made on the 3 day of November 2017, the Common Seal was hereunto affixed by:


DARRELL BRADLEY
MAYOR


CANDICE MILLER
CITY ADMINISTRATOR

