



## **AGENDA CLOSED COUNCIL MEETING**

**Friday November 10, 2017**

**3:30 p.m.**

**City Hall Belize City Council**

### **Members to be attending**

- |  |           |  |
|--|-----------|--|
| 1. Mr. Darrell Bradley                     | Mayor     | • Quinquinal (Ordonez)   |
| 2. Mr. Dean Samuels                        | Deputy    | • Ejoy Burgess (Samuels)   |
| 3. Mrs. Alifa Elrington                    | Councilor | 5. Any other business  |
| 4. Dr. Alain Gonzalez                      | Councilor | •  |
| 5. Mrs. Hyacinth Latchman Cuellar          | Councilor | 6. Questions from members of the public  |
| 6. Mr. Kevin Singh                         | Councilor | 7. Request for leave to move adjournment of Council on matters of urgent public notice |
| 7. Mr. Michael Theus                       | Councilor | 8. Motions relating to Council business or sitting                                     |
| 8. Mr. Dion Leslie                         | Councilor | 9. Adjournment   |
| 9. Mr. Philip Willoughby                   | Councilor | 10. Setting the date for the next Council meeting                                      |
| 10. Mr. Bernard Pitts                      | Councilor |  |
| 11. Mr. Jason Edwards                      | Councilor |  |
| 12. Candice Miller, City Administrator     |           |  |
| 13. Lesbeth Butler, Administrative Officer |           |  |

### **Persons to be attending by invitation**

1. Ms. Sharlene Rudon, Director of Administration
2. Mrs. Margaret McKenzie, Director Legal
3. Mrs. Marilyn Ordonez, Director Finance
4. Mr. Floyd Williams, City Engineer
5. Mrs. Marilyn Garvin, Internal Auditor

### **Agenda Items**

1. Prayer
2. Confirmation of Minutes
3. Matters Arising

#### **Mayor's announcements/matters**

- i. Contract Street Works
  - ii. Redeeming of Bonds
  - iii. Presentation Solid Waste
  - iv. Gush & Emy Claim
  - v. Loan Commercial Center
  - vi. Trade & Liquor Board members
4. Notices/reports/ discussion/information
    - Median Princess Margaret Dr (Pitts)
    - Parking Municipal Airstrip (Pitts)



**MINUTES OF ORDINARY CLOSED COUNCIL MEETING (Special)**  
**Friday November 10, 2017**  
**Belize City Hall**

**Present:**

- |                                  |                        |
|----------------------------------|------------------------|
| 1. Mr. Darrell Bradley           | Mayor                  |
| 2. Mr. Dean Samuels              | Deputy Mayor           |
| 3. Ms. Hyacinth Latchman Cuellar | Councilor              |
| 4. Mr. Kevin Singh               | Councilor              |
| 5. Mr. Michael Theus             | Councilor              |
| 6. Mr. Bernard Pitts             | Councilor              |
| 7. Mr. Dion Leslie               | Councilor              |
| 8. Ms. Phillip Willoughby        | Councilor              |
| 1. Mrs. Lesbeth Butler           | Administrative Officer |
| 2. Ms. Candice Miller            | City Administrator     |

**Present by invitation:**

- |                           |                                      |
|---------------------------|--------------------------------------|
| 1. Mrs. Marilyn Garvin    | Chief Internal Auditor               |
| 2. Mr. Floyd Williams     | City Engineer                        |
| 3. Ms. Sharlene Rudon     | Director Administration              |
| 4. Mrs. Margaret McKenzie | Director Legal (conducting training) |
| 5. Mrs. Marilyn Ordonez   | Director Finance                     |
| 6. Mrs. Noreen Martinez   | Councilor Candidate                  |

**Absent:**

- |                        |                                |
|------------------------|--------------------------------|
| 1. Mr. Jason Edwards   | Councilor (San Pedro)          |
| 2. Ms. Alifa Elrington | Councilor (out of the country) |
| 3. Dr Alain Gonzalez   | Councilor (Working)            |

1. The meeting was called to order at 4:05 p.m.

**Adoption of Minutes**

2. Being a special Council meeting the minutes of the last meeting was not reviewed.
3. Mayor Bradley stated that at the previous meeting the discussion of the proposal from RJB Construction was postponed so that a sub-committee could meet and decide on the list of streets to get done as there was some concerns with the 9 streets proposed by Mr. Berges.

4. The Deputy Mayor Samuels, who speared the sub-committee, informed a meeting was held with Councilor Theus, Willoughby, Singh and Leslie and they decided on the below 9 streets:
  1. Eyre Street
  2. West Collet Canal
  3. East Canal
  4. Gibnut Street – from Dolphin Street to Central American Blvd.
  5. Raccoon Street – from Raccoon Street Bridge to Central American Blvd.
  6. Allan Pitts Crescent – Port Loyola Area by Esso
  7. Chancellor Avenue
  8. Ebony Street – from Conch Shell Bay to Vernon Street Bridge
  9. 3<sup>rd</sup> Street
5. The total cost is \$2,645,370.00. This will be an extension of the current contract which expires March 2018. The interest rate is 10%. The work will start with East Canal.
6. The Mayor stated that some of the streets need BWS work however about 3 of them can start now. The project will take about 8 months to a year.
7. All the above streets will be done with concrete.
8. Mayor Bradley moved for a motion to be past for the signing of the contract with RJB Construction and affixing the Council Seal to the contract.
9. All Councilors present voted in favor of the motion. **MOTION CARRIED**
10. Councilor Pitts had a concern with the PSI being used.
11. The Mayor asked that the Deputy Mayor liaise closely with Mrs. Ordonez on finance and with Mr. Floyd Williams on the technical work.
12. The Mayor asked Deputy Mayor what will happen with the original streets proposed in Hone Park area by Mr. Berges. Deputy Mayor stated that Hone Park area could be done with chip and seal for now. He stated that the streets originally suggested by Mr. Berges will be done in the second phase.
13. Deputy Mayor asked Mr. Williams to put together a proposal for installing a break wall in the Hone Park Area base on climate change. This proposal needs to be passed to Mrs. Ordonez to present to IDB for funding. He asked that Councilor Theus also assist with this.
14. Deputy Mayor stressed that the works that will be done by RJB Construction will not stop the current works being done as the current works continues. He confirmed that the equipment needed to get these works done are working.

#### **Other Matters**

15. Councilor Pitts requested Council approval to extend the median on Princess Margaret Dr. from in front of the Library up to St Joseph St. He said that this will avoid u-turn as well as people driving contrary to traffic when exiting KMHM or Social Security. Approval was given for this to be done. Councilor Pitts and Mr. Floyd Williams will work on getting this done.
16. Mayor Bradly stated that on December 24, 2017 series 2 of the 5 years bond will be matured in the total of \$3M. From this amount RF&G is requesting that their portion

which totals to \$2.3M be rolled over. He said that this is the second time bonds are being redeemed and that by December 2017 one forth ( $\frac{1}{4}$ ) of the bond will be cleared.

17. Mrs. Ordonez said that in line with the redeeming of the bonds she was asked to explore using this cash for the refurbishment of the Commercial Center. She has sent a letter to the Financial Secretary, Mr. Joseph Waight, in reference to this.
18. Mr. Waight response with the conditions is listed below:

*In principle the Ministry of Finance would have No Objection but subject to receiving the following assurances.*

  1. *That the quantum of Bonds held by RF&G and being considered for Roll-Over is \$2.3 million (\$1.5 and 0.8) – this was implied but not clearly stated in your below email.*
  2. *That this sum (the \$2.3 million) will be sufficient to carry out the entire proposed renovation of the Commercial Centre and that the Council will not need additional financing to fund the Project.*
  3. *That the Project itself is supported and endorsed by the Council by way of a Council Resolution.*
  4. *That the Contract for the works will be put to Open Tender ; and*
  5. *That the Award of the Contract will be done by way of a Council Resolution after due evaluation and assessment.*
  6. *Also we would need to see evidence that the Council has in place a mechanism to meet the required incremental contributions to the BCC Sinking Fund.*

*I realize that this may sound burdensome, but we must ask for this given the amounts involved and the already fragile state of the Council's finances. And to avoid any possibility of the Council seeking emergency Government assistance should the Project run into difficulties.*
19. Mayor Bradley stated that this matter will need to be discussed further at Council.
20. Councilor Pitts informed that he met with Airport Authority to discuss partnering with them to manage the parking at the Municipal Airstrip. This will generate some funds for the Council. Councilor Pitts will continue the discussion on this.
21. Mrs. Ordonez informed that Mrs. Sandra Bartels can assist with the Zoning Regulations as an extension to the land use policy and Way Finding Strategy. She asked the Mayor to review the TOR and letter which was emailed to him for amendments and approval.
22. Councilor Theus said that he met with Minister Hugo Patt, CEO Kerry Belisle and Mr. Clifford King and was informed that in 2 weeks' time the zoning bylaws will go to cabinet and then the house. He mentioned that he has spoken to 3 ministers so far to lobby with them to have this go through.
23. The Mayor reminded Council about the upcoming presentation being planned by Councilor Theus and Mr. Devin Young from the Florida/Belize Chamber of Commerce on the burning of waste material to generate energy. The presentation is scheduled for November 13, 2017 from 8:30 a.m. to 12 noon. Stakeholders from various businesses have been invited. The Mayor encouraged the Councilors to attend.
24. Mayor Bradley stated that Mrs. Ordonez has forwarded a matter with him on property for Emy Gilharry suing the Council for \$141,366.68. He met with her son and they are requesting \$41,000.00 cash however the Mayor informed him that the Council may consider writing off the tax but is not in a position to offer any cash.

25. The Mayor updated that this is a matter from 2005 for the amount of \$12,402.63 plus accumulated interest. They have property tax owing for around \$37,000.00. The Mayor asked whether Council would consider writing off the tax and do a trade off with the trade tax owed.
26. Ms. Miller voiced that the case was never filed therefore she did not believe they have a case.
27. The Mayor and Councilors agreed to do the tradeoff for the property tax. The Mayor said that he has a meeting scheduled with Ms. Gilharry son on Tuesday November 14, 2017 and he will express that to him.
28. Mrs. Ordonez informed that Mr. Troy Smith and his team is doing the Quinquinal and needs permission to adjust taxes. After discussion it was agreed that the Council will use the current tax roll and the Quinquinal will be used for the next tax year.
29. Deputy Mayor Samuels stated that at the last Council meeting the Mayor had asked for a discussion on the rehiring of Mr. Ejoy Burgess. He asked that the matter be discussed.
30. Mayor Bradley stated that the Council policy is not to rehire someone who has been terminated and if the person believed it was a wrongful termination they can go to the union.
31. Mayor Bradley moved that the meeting stands adjourned Councilor Cuellar moved that the meeting be adjourned Councilor Willoughby second the motion.
32. The meeting was adjourned the meeting at 4:35 p.m.

  
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**DARRELL BRADLEY, Mayor**

  
\_\_\_\_\_  
**CANDICE MILLER, City Administrator**



**Belize City Council  
RESOLUTION NO. 31 of 2017**

**A RESOLUTION TO APPROVE THE CEMENTING OF STREETS BY RJB**

**WHEREAS**, the Belize City Council, is a body corporate established by Sec 3 (1) of the Belize City Council Act, CAP 85 of the Substantive Laws of Belize, Revised Edition 2000,

**Whereas**, the Belize City Council is a duly elected body by the residents of Belize City mandated to serve the citizenry and is entrusted with the general rule and good governance of Belize City,

**Whereas**, the Belize City Council Act CAP 85 SEC 24 (2) (a) of the substantive laws of Belize empowers the Council to construct, repair, alter or widen all streets with such material and in such manner as the Council thinks fit,

**Whereas**, the Belize City Council has desirous of improving the lives of citizens through infrastructure


**Whereas**, the Belize City Council has decided to extend the current contract with RJB Construction to cement nine additional streets.

**Now therefore, be it resolved** that the Council approves, supports and authorizes

- The commencement of an infrastructure project to cement Eyre Street, West Collet Canal, East Canal, Gibnut Street – from Raccoon Street Bridge to Central American Blvd, Allan Pitts Crescent- from Port Loyola Area by Esso, Chancellor Avenue, Ebony Street – from Conch Shell Bay to Vernon Street, 3<sup>rd</sup> Street
- Total cost is \$2,645,375.00

**In pursuance of an order of the Belize City Council made on the 10 day of November 2017, the Common Seal was hereunto affixed by:**

  
\_\_\_\_\_  
**DARRELL BRADLEY  
MAYOR**

  
\_\_\_\_\_  
**CANDICE MILLER  
CITY ADMINISTRATOR**

